



NATIONAL ACTIVE AND RETIRED FEDERAL EMPLOYEES

MARYLAND FEDERATION

P.O. Box 1643, Bowie, MD 20717

EDWARD HOLLAND
PRESIDENT

TERESA BAKER
1st VICE PRESIDENT
LEGISLATION

STEVE GROOM
2nd VICE PRESIDENT
MEMBERSHIP

MELODY KEBE
SECRETARY

GERALD WILLIAMS
TREASURER

DR. GARY ROUNDTREE, SR.
IMMEDIATE PAST PRESIDENT

DAN MCGRATH
PAST PRESIDENT

RON BOWERS
PAST PRESIDENT

TO: Federation EXCOM Officers, Past Presidents, Federation Committee Chairs/Officers, Board Members (Chapter Presidents), and Region II Vice President

FROM: Edward Holland, President

SUBJECT: Call to In-Person Federation Board Meeting / February 2026

DATE: December 5, 2025

1. The next meeting of the NARFE Maryland Federation Board is scheduled as follows:

When: Tuesday, February 3, 2026 / 9:00a.m. – 3:00p.m.

Where: The Comfort Inn and Conference Center, 4500 Crain Highway, Bowie, Maryland

NOTE: The Executive Committee will meet on Monday, February 2, 2026 / 4:00p.m. - 6:00p.m.

2. TENTATIVE AGENDA: Times, topics and speakers are subject to change.

8:00 – 9:00a.m.	Registration Continental Breakfast	Lillie Watson & Rhonda Hackley Meeting Room
9:00 – 9:30a.m.	Call to Order Invocation Pledge of Allegiance National Anthem Roll Call Introduction of Alzheimer's Coord Federation Alzheimer's Report Introduction of Vendors	Edward Holland, President Larry Lange, Chaplain Steve Groom, 2 nd Vice President ALL Melody Kebe, Secretary Edward Holland, President Virginia Bender, Coordinator Melody Kebe, Vendor Chair

9:30-10:15a.m.	Introduction of Keynote Speaker	Edward Holland, President
	Keynote Speaker (tentative)	Adrian Boafo Assistant Majority Leader Maryland General Assembly
10:15a.m.	BREAK	
10:30-11:45a.m.	President's Report Legislation Report Federal Legislative Report State Legislative Report MD NARFE PAC Report CAB Update	Edward Holland, President Teresa Baker, 1 st Vice President Teresa Baker, FLC Chair Bob Doyle, SLC Chair Bob Doyle, Coordinator Howard Gordon, Region II Rep
11:45-12:00p.m.	BREAK FOR LUNCH SET UP	
12:00p.m.	LUNCH	
1:00-1:45p.m.	Introduction of Guest Speaker	Teresa Baker, 1 st Vice President
	Guest Speaker	Linda Kohn President, League of Women Voters of Maryland
1:45p.m.	BREAK	
2:00-3:00p.m.	Membership Report Region II Report Federation Bylaws Update Treasurer's Report 2026 Federation Budget President's Closing Remarks Benediction Adjournment	Steve Groom, 2 nd Vice President Paul Schwartz, Region II VP Karleen Hagan, Bylaws Chair Gerald Williams, Treasurer Vanessa Washington, Budget Officer Edward Holland, President Larry Lange, Chaplain Edward Holland, President

3. All addressees are urged to attend this important meeting. Interested Chapter officers, members, guests, and past Chapter presidents are welcome and encouraged to attend. Guests can pay at the door but must have reservations.

4. Registration Fee. The Registration Fee of \$60.00 for non-board members and guests includes Continental Breakfast, Lunch and materials/handouts).

5. Food & Beverage.

Continental Breakfast: Assorted breakfast pastries and muffins, yogurt, coffee, tea, decaf and assorted juices.

Lunch: To be determined. Lunch will be served to the addressees and other registrants (non-board members and guests).

NOTE: All members and guests who sign up for lunch on February 3rd will be responsible for attending. **All chapters will be responsible for and will be billed for any no shows.** The Federation is charged the full lunch count whether the members and guests attend or not.

6. Policy on Reimbursement for Maryland Federation Board Meetings (as of OCT 10, 2025).

The cost of lunch and travel at 65.5 cents per mile will be borne by the Federation for Federation Officers and Chairs, Appointed Officers/Chairs and Board Members (Chapter Presidents or Designated Alternates when attending in lieu of the Chapter President). **The Chapter President must identify the “Designated Alternate” prior to the Board Meeting.** Per person costs to the Federation exceed \$60. The Federation subsidizes a portion of the per person costs as an incentive to increase attendance at the Board meetings and inform more members about Federation operations. ***Chapters will be billed for payment of no shows.***

All chapter attendees are encouraged to carpool. Carpool drivers will be reimbursed at the rate of 65.5 cents per mile. Because of the travel distance involved, *the Federation will reimburse Presidents (or the Designated Alternate attending in lieu of the Chapter President) of the following Chapters: 306 Hagerstown, 410 West-Mar and 2274 Ocean Area for one night at the hotel so they can come the day before the Board Meeting.*

7. Hotel. Attendees are responsible for making their own hotel reservations directly with The Comfort Inn and Conference Center, 4500 Crain Highway, Bowie, MD 20716 (301-464-0089). Make reservations early and identify yourself as part of the NARFE group. The room rate includes a full hot breakfast. To make a reservation for a sleeping room, go to choicehotels.com or call 800-258-2847. Use the NARFE Corporation Number 00801967 and your personal Choice Privileges Number, to get the best rate. If you do not have a Choice Privileges card, you can sign up at choicehotels.com. You will need to give a personal credit card to confirm your reservation.

8. Registration Form. We must advise the Comfort Inn on the number of lunch reservations and ask Chapter Presidents to **please register all your chapter attendees and guests on the registration form included as a separate attachment in the Call to the February 2026 Board meeting email. Email the completed registration form as soon as possible or mail the form to the Registration Team (address is on the form) in time to reach them no later than Wednesday, January 14, 2026. Cancellation without penalty is NOON, Monday, January 19th.** If you need to cancel anyone on the list, please let the Registration Team know ASAP by calling Lillie Watson at 301-383-1597 or Rhonda Hackley at 301-335-0493 **-OR-** send an email to narfemd22@gmail.com.

***** The Registration Form is provided separately as an attachment to the Call Letter email. Please read it carefully and submit it by the DEADLINE – Wednesday, January 14, 2026 *****